

JUANITA DOMINGUEZ

EDUCATION

Texas A&M University-Corpus Christi, TX
Bachelor of Science **1995**
Occupational Training & Development/Business

Bee County College
Associate in Applied Science **1988**
General Business

Bee County College **1983**
Certificate

EMPLOYMENT

Coastal Bend College
Coordinator Professional Services **Sept 2017-Current**
Coordinator Public Services Division **Jan 2017-Aug 2017**

Coastal Bend College **1996-Current**
Professor - Alice/Kingsville
Courses Taught: POFI 1301, POFI 1341 POFT 1329, POFT 2301, POFT 1325,
POFT 1309, POFT 1349, POFT 1319, POFT 1313, POFT 1321, POFT2312,
POFT 2331, POFM 1317, BMGT 1382, BMGT 2382, BMGT 1341, BMGT 1325

Coastal Bend College
Coordinator for Summer Youth Program **1998-2000**

Texas A&M University
Kingsville

1998-1999
Part-time
Lecturer

Course Taught: CISA 1301

Bee County College-Alice
Part-time Office Automation Instructor **1990-1997**

Bee County College-
Alice
1991-1997

Lab Assistant

**Bee County College-
Alice**

**Secretary
1989-1990**

**Bee County
College**

**Secretary for Nursing
Department
1985-1989**

RESPONSIBILITIES

Coordinator for Public Service Meta Major
Instruct students in classroom
Revise Syllabi
Prepare material (exams, projects, etc.) for classes
Prepare budget
Employer visits for Co-Op
Prepare 5 Colum Models Degrees
Assist Students with Graduation Applications
Travel to various sites for classes
Input classes in campus connect

Assist in computer lab
Prepare semester schedules
Advise students in various degrees
Prepare Program Reviews
Recruit at high schools & communities
Update Degree Plans
Place book orders
Adopt new books

RELATED EXPERIENCE

**Especially For
Me
Aug 2006-Current
Sales Associate-Part-
time**

MEMBERSHIPS/PROFESSIONAL DEVELOPMENT

Coastal Bend College
Member of TCCTA
Distance Learning Recertification
CBC Spring 2015 Training series
Secretary to CEO
Completed required Basics to FERPA Training
Distance Learning Recertification
Blackboard Training

Current
March 1, 2016
February 27, 2015
February 20, 2015
September 5, 2014
August 5, 2014
May 16, 2013

Title V "Celebrando Educacion"	November 29, 2012
Title V "Celebrando Educacion"	November 27, 2012
Title V "Celebrando Educacion"	October 31, 2012
Distance Learning Recertification	September 27, 2012
DE Level I & II Certification	February 1, 2012
Title V Distance Learning Academies (2008-2009)	May 22, 2009
Title V Distance Learning Fall Academy (2008)	December 12, 2008
Title V Distance Learning Summer Academy	July 11-13, 2008

COMMUNITY INVOLVEMENT

Did various continuing education training along with private contract training for banks, city personnel and JTPA.