PHRA 1301 INTRODUCTION TO PHARMACY

Syllabus, Spring 2011

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M W 8:00 - 8:50 AM

Office Hours: TBD or by appointment. If you have any questions or concerns, please talk to me before or after class or call/e-mail for an appointment.

Credit Hours: 3

Course Description: An overview of the qualifications, operational guidelines, and job duties of a pharmacy technician. Topics include definitions of a pharmacy environment, the profile of a pharmacy technician, legal and ethical guidelines, job skills and duties, verbal and written communication skills, professional resources and safety techniques.

Course Objectives: Describe the purpose of the pharmacy department; identify the duties and responsibilities of a pharmacy technician including standards of ethics governing pharmacy practice; identify common medical terms and abbreviations related to pharmacy practice; explain the importance of utilizing pharmacy resource materials; and summarize the importance of environmental safety standards, pharmacy safety, and personal safety and hygiene.

Required Text: STANDARDS OF PRACT.F/PHARM.TECH.-W/CD Author: MOHR
ISBN: 9780781766173 Wolters Kluwer Lippincott Williams & Wilkins

Grading: Grades will be determined in the following manner

Grading Scale:
A =90-100
B =80-89
C =75-79
F = Below 75

A final grade of 75 is needed to pass the course.

Lecture Exams: Each exam will cover lecture in class and textbook information. Final will be Comprehensive. Exams will be in multiple choice format. Be sure to bring a scantron and a number two pencil to each exam. Instructor reserves the right to reschedule exam. Lecture, exam, and quiz schedule are tentative and subject to change.

Make Up Policy: If time permits and not conflicting with any other class obligation a make up will be allowed on only one exam. Each missed exam after will be awarded a zero.
Attendance: Attendance is required! Attendance will be taken at every lecture. If absences exceed three (3) during the semester the student will lose one (1) letter grade for each additional absence unless there are documented medical or other emergencies. A student who is five (5) minutes late is considered tardy. Three (3) tardies constitute one absence. If the student is absent, the student is responsible for contacting the instructor to obtain any assignments or handouts. Attendance is not only essential for success in program but also in developing professionalism. In short, DON’T BE LATE AND TRY NOT TO BE ABSENT!

Cell phones should be turned off during class and lab. If you must take a call, leave the class but you are responsible for material that you miss. ABSOLUTELY NO TEXTING DURING CLASS! If you are caught texting during class you will be excused from the class for the day. If you are caught texting during an exam you will be awarded a zero.

Sexual harassment: see student handbook pg. 7

ADA Statement: No qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of the College District, or be subjected to discrimination by the College District. Nor shall the College District exclude or otherwise deny equal services, programs, or activities to an individual because of the known disability of an individual with whom the individual is known to have a relationship or association. 42 U.S.C. 12132; 28 CFR 35.130(g)

Academic Dishonesty: Each student is charged with notice and knowledge of the contents and provisions of Coastal Bend College’s rules and regulations concerning student conduct. All students shall obey the law, show respect for properly constituted authority, and observe correct standards of conduct. Scholastic dishonesty shall constitute a violation of these rules and regulations and is punishable as prescribed by Board policies. Scholastic dishonesty shall include, but not be limited to, cheating on a test, plagiarism, and collusion. (See the Student Handbook for further explanation of Scholastic Dishonesty.)