PHRAMACY 1266 – PRACTICUM I

Syllabus Fall 2011

Vernon Sandoval Jr. CPhT.

Time: M-R 1:00 – 5:00 PM

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Office Hours: TBD or by appointment. If you have any questions or concerns, please talk to me before or after class or call for an appointment.

Credit Hours: 2

Course Description:

Practical, general workplace training supported by an individualized learning plan developed by the employer, college, and student.

Course Objectives:

As outlined in the learning plan, apply the theory, concepts, and skills involving specialized materials, tools, equipment, procedures, regulations, laws, and interactions within and among political, economic, environmental, social, and legal systems associated with the occupation and the business/industry and will demonstrate legal and ethical behavior, safety practices, interpersonal and teamwork skills, and appropriate written and verbal communication skills using the terminology of the occupation and the business/industry.

Evaluation and Grading:

During the assigned practicum time, a number of experiences should be discussed and demonstrated for the student. Whenever possible, the student should be allowed to perform the tasks associated with a specific experience. The learning objectives are outlined on the Pharmacy Practicum I Checklist.

The student must meet each objective. The student’s level of competency for each objective will be indicated on the evaluation form. The preceptor will be responsible for evaluating the student’s performance during the on-the-job training.

The preceptor should complete two evaluation forms in order to evaluate the student’s progress. The first evaluation, Midterm Student Performance Checklist, should be completed after the student has worked 48 hours. The second evaluation, Final Student Performance Checklist, should be completed after the student has completed at the conclusion of the practicum. The practicum manual along with the completed performance evaluations should be returned to the Practicum Coordinator upon the student’s completion of the practicum.
The student will receive a grade for the internship when this manual is returned in its completed form to the Practicum Coordinator. The preceptor must complete the midterm student performance appraisal and the final student performance appraisal. Throughout the internship, the preceptor should be checking the appropriate level on the evaluation responses for each task the student performs.

**THE ENTIRE MANUAL MUST BE RETURNED TO THE PRACTICUM COORDINATOR BEFORE THE STUDENT RECEIVES A GRADE FOR THE INTERNSHIP.**

**Attendance:**

The student is expected to attend ALL scheduled practicum sessions. When a student is unable to attend, the preceptor at the site should be notified as soon as possible. It will be the student’s responsibility to reschedule a missed session with the preceptor. It will also be the responsibility of the student to notify the Practicum Coordinator of any missed sessions as soon as possible.

If the student displays poor work ethic, such as arriving late to work, improper dress, failure to arrive at scheduled times, etc., the preceptor is to contact the Practicum Coordinator immediately.

**Registration:**

Enrollment in the practicum, including the payment of all appropriate fees should be completed before 1st day of practicum. Extra practicum fees will cover the liability insurance required of every student performing on-the-job training.

Cell phones should not be used at practicum site. If you must take a call, leave the practicum site but you are responsible for time missed. **ABSOLUTELY NO TEXTING DURING CLASS!** If you are caught texting during class you will be excused from the class for the day. If you are caught texting during an exam or quiz you will be awarded a zero for the exam or quiz.

**Sexual harassment:** see student handbook pg. 7

**ADA Statement:** No qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of the College District, or be subjected to discrimination by the College District. Nor shall the College District exclude or otherwise deny equal services, programs, or activities to an individual because of the known disability of an individual with whom the individual is known to have a relationship or association. 42 U.S.C. 12132; 28 CFR 35.130(g)

**Academic Dishonesty:** Each student is charged with notice and knowledge of the contents and provisions of Coastal Bend College’s rules and regulations concerning student conduct. All students shall obey the law, show respect for properly constituted authority, and observe correct standards of conduct. Scholastic dishonesty shall constitute a violation of these rules and regulations and is punishable as prescribed by Board policies. Scholastic dishonesty shall
include, but not be limited to, cheating on a test, plagiarism, and collusion. (See the Student Handbook for further explanation of Scholastic Dishonesty.)