

Course Syllabus
Medical Coding Basics POFM1300

Course Description: Presentation and application of basic inpatient coding rules, principles, guidelines, and conventions utilizing various coding systems; especially the current ICD [International Classification of Diseases] version as modified for use in the United States.

Semester Hours Credit: 3

Lecture/Lab Hours: 2/4

Prerequisite: Medical Terminology and basic keyboarding and computer skills

Textbook(s): ICD-10-CM: The Complete Official Draft Code Set, AMA ISBN: 978-1-622-02212-0, ICD-10- PCS, AMA ISBN 978-1-622-02216-8, Understanding ICD-10-CM and ICD-10-PCS A Worktext 3rd Edition, Bowie, Mary Jo, DELMAR Cengage Learning, ISBN 978-1-305-26525-7

End of Course Outcomes:

Upon successful completion of this course the student will:

1. Understand the structure and organization of the ICD-10-CM and PCS coding books and codes.
2. Be able to use knowledge of pathophysiology and coding systems to abstract information from health records for appropriate code selection and validation.
3. To be able to find the correct codes for medical procedures and diagnoses.
4. Apply decision-making skills to ensure proper sequencing
5. Understand how to query for missing or incomplete information in a health record.

Teaching Methods:

1. Class lecture
2. Reading of Guidelines and Conventions for coding
3. Coding exercises and examinations.
4. Course is a hybrid combination of lecture and Lab work.

Evaluation Methods:

1. Lab exercises
2. Blackboard assignments and assessments
3. Blackboard exam based coding exams
4. Final Exam

Student Learning Outcomes: Lecture

The student will demonstrate *teamwork skills* in being able to use knowledge the ICD – coding process.

Assessment: The assessment will be done by having the students work in a team to determine the proper codes for given diagnoses with each team member making a presentation about the process for a given diagnoses.

Target: At least 90% of the student will score 75% or higher on the assessment.

Student Learning Outcomes: Laboratory

The student will demonstrate critical thinking skills in the correct use of the 3M Encoders to assigned the correct diagnosis and procedure codes to given diagnoses and procedures.

Assessment: The assessment will be done in a test that shows the correct assignment of codes using the 3M Encoder and the printed versions of the ICD-10-CM and ICD-10-PCS systems.

Target: At least 90% of the student will score 75% or higher on the assessment.

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See at: [GL \(Legal\)](#)

Special Needs Services: Students with special needs, including physical and learning disabilities, who wish to request accommodations in this course should contact the Student Development Office as soon as possible to make arrangements; this should occur no later than the second week of class or as soon as the student has the documentation on the disability and requested accommodation per a certified medical or psychological professional. In accordance with federal law, a student requesting accommodations must provide documentation of disability to the Student Development Advisor.

For more information, contact: in Alice at sdalice@coastalbend.edu; Beeville at sdbeeville@coastalbend.edu; Kingsville at sdkingsville@coastalbend.edu; and Pleasanton at sdpleasanton@coastalbend.edu.

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See at: [FLB \(Local\)](#) and [FM \(Local\)](#). See the [Student Handbook](#) for further explanation of Scholastic Dishonesty.

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NOTE: The College website (www.coastalbend.edu) serves as the main source with the most current version of the Coastal Bend College Board Policies and the Coastal Bend College Catalog.